ANNUAL GENERAL MEETING MINUTES
FOR COCKLE BAY SCHOOL PARENT TEACHER NETWORK (PTN)
FORMERLY KNOWN AS PTA INC.
7.30 pm
10th June 2026

PRESENT

Anna Coates (Chair) Holly Yu (Co-chair)

Staff: Dorothy Bigwood (Principal), Kimberley Rivett (Deputy), Dylan Marsh

Parents Attendance: Beth, Jacinda, Jess, Claire, Kate, Sarah J, Summer

APOLOGIES

Coral

OPENING

The meeting was opened by A. Coates at 7:35pm

Parents Night

Beats by Bingo on 25th July, 125 person limit in hall. Recomend keeping the price of $30 per person same as last year just to cover the cost. Consensus approved on $30.
Karen to organise anyone to help. Dale to help with safety planning.

Carnival

We have someone who may be able to lead this, but they are unwell at present. We need to speak to previous platinum sponsor.
Our previous carnival lead suggested we have a person to lead the following areas; a fundraiser team, food venders, outdoor entertainment and sponsorship team.
Note this is a school run event, supported by the PTN.
Proposed date 20th March 2027, which is Week 7 term 1.

Disco Sept 11th

Ideas for theme, last year we did a google form sent to teachers with three options. Neon option but not to sell or promote bringing glow sticks as not sustainable since we are a silver enviro school. Other theme ideas are escape from the zoo, favourite character and space. Jacinda to run and work with Beth to get google form with above choices to teachers, to survey the class.

Food; pizza is easiest option.

Year 6 Ideas/ events

Various ideas have been suggested by the Year 6 class councillors including; book swap this term, cultural food festival and pyjama day 26 June. They suggested that the money goes towards refurbishing senior playground, but the senior playground is a long term goal and the year 6 would not get to see it. Anna to talk directly to school class councillors about other options of what the money raised could go towards including outdoor lounge area for year 6 students by the new court and other ideas such as gaga pit.

Photo Day PTN Fundraiser

Ivvy declined, and so far no one has been available. We get $30 per booking. It is planned for the end of term 3, but their is a possibility of not going ahead unless we hear back from another photographer.

AGM

We are looking to fill chair and deputy chair roles at our upcoming AGM. Expressions of interest to be emailed to the PTN and approved by Mrs Bigwood. We will send out communication to the school parents to advertise this position.

Date of next Meeting

The next meeting is our AGM will be held on 29th July. We need an attendance of 15 members to be able to approve the business required at the AGM.

There being no further business, the meeting closed at 8:55pm

Signed: Anna Coale

Date: 18 August 2026