



**MINUTES FOR  
COCKLE BAY SCHOOL PARENT TEACHER NETWORK (PTN)  
FORMERLY KNOWN AS PTA INC.**

*HELD ON TUESDAY 23rd Aug 2022 7:30pm*

**Present:**

Anna Coates (Chair) Dee Cao (Secretary)

Staff: Dorothy Bigwood

BOT Rep: Jared Dinneen

Parents Attendance: Carla Bickel, Karen Leach, Emma Sokolich, Fiona DeRidder, Coral Small, Vicky Fenner, Karen Kennedy, Caragh Aitken, Sarah Faulkner, Renee McPhail, Susu,

**Apologies:**

Louise Vermeulen (Deputy Chair)

The meeting was opened by A Coates at 7:40 pm

**Upcoming Events**

- Disco with pizza (23rd September)
  - ❖ Cost \$8 for a ticket which includes a slice of pizza.
  - ❖ D. Bigwood to follow up on how many teachers are willing to help with the disco
  - ❖ K. Kennedy to follow up on the event safety action plan, confirm disco theme (crazy hair/tropical/glowing in the dark?), and date/time to the principal to mark down on the school calendar.
  - ❖ Advertisements/Flyers will be sent out to classrooms and posted on schoolbags/Facebook
  - ❖ Supply food trucks, face paints, hair spray, and lucky dip etc on the night
  - ❖ Additional time is needed to greet and dismiss the children.
- Parents Night ( 24<sup>th</sup> Sep. )
  - ❖ Or moved to T1, 2023 due to a shortage of spaces
- Color run ( 18<sup>th</sup> Nov Friday)
  - ❖ Coffee cart for parents.
- Eco-bag with the Cockle Bay logo
  - ❖ The quote and sample for an are still pending
  - ❖ Updated quote for swimming bag
  - ❖ The eco bag and swimming bag can be sold or displayed in the uniform shop
- Huggies cookies (Order in mid-November and deliver in early December)
  - ❖ Sale Price \$18+, \$5 profit each bucket.

- Xmas Ham (1<sup>st</sup> week of December)

### General Business

- Carnival (18<sup>th</sup> March 2023)
  - ❖ Eco-friendly
  - ❖ Discussed the safety plans for the activities and assigned tasks
  - ❖ A. Coates and K. Kennedy to be in charge of sponsorship and donation which includes money, books, toys, paper bags, and cans of drink etc. Discussed about the storage room
  - ❖ A list of sponsors will be included in the school newsletter and on carnival posters. D. Bigwood to find out if sponsors are permitted to hang their signs over the school fence
  - ❖ A. Coates to be in charge of food arrangements
  - ❖ A Coates to follow up the quote for Payclip
- The income from Pizza Day and Pie Day in Term 2 was good, but less than expected
- In the week opposite the School Newsletter, A. Coates to follow up with the PTN/(Carnival) newsletter, which includes the details of sponsors' businesses, upcoming activities, and meetings highlights etc.

### Date of Next Meeting

13th Sep, 7:30pm in the staff room

There being no further business, the meeting closed at 9:00 pm

Signed:.....

Dated:.....