



MINUTES OF COCKLE BAY SCHOOL BOARD MEETING HELD ON

22 February 2024 at 5:00pm

Present - D. Bigwood (Principal), J. Dinneen, N. McHardy, A. van Schalkwyk, V. Fenner, R. Irving and K Rivett

Apologies - None

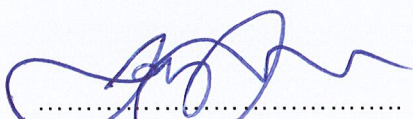
In attendance - P. Rossiter and G. Gartland took the minutes

1. Time spent on Board business since last meeting [Hours spent on Board work](#)

Agenda Item	Discussion
2. Welcome & Introductions	Welcome to the first meeting of the year. Nominations for the Presiding Member for 2024. Jared was nominated and he was unanimously elected.
3. Declaration of any conflicts of interest for this meeting	<i>None</i>
4. Confirmation of the minutes of the previous meeting	<i>Moved A. van Schalkwyk / Seconded N. McHardy / Carried</i>
5. Matters arising from previous minutes not already covered	<i>None</i>
6. Comms and Reminders	Remember to enter your time spent on Board business into the google doc.
7. Principal's Report	<p>Draft Budget discussed and it was agreed that we will look over it in the next few months.</p> <p>The SAP's for the Year 5 camp will be to Nicole by Tuesday 27 February 2024.</p> <p>2023 Mathematics Targets - Statement of Variance and this year's target presented by Phebe.</p> <p>Motions:</p> <p>That the Principal's Report is accepted.</p> <p>The following are approved:</p> <ol style="list-style-type: none">1. The request for \$5000 into budget for furniture (note 5YA final payment \$21,340 received)2. \$3,300 for the electrical and mechanical design Room 9 toilets3. Additional path in the Nature Trail: It was agreed we will wait for a second quote and then circulate it by email around the Board for approval4. Waterwise SAP has been approved

Agenda Item	Discussion
	<p>5. International student refund to Xiantong Wei of \$1,475.76 incl GST</p> <p><i>Moved J. Dinneen / Seconded N. McHardy / Carried</i></p>
<p>8. Finance (J. Dinneen and R. Irving)</p>	<p>The financial report from CES arrives too close to the Board meeting therefore we do not have a lot of time to review the report.</p> <p><i>Moved R. Irving / Seconded A. van Schalkwyk / Carried</i></p>
<p>9. Policy and Review including SchoolDocs (V. Fenner)</p>	<p>Due to time restraints these will be carried over to the next meeting.</p> <p><i>Moved V. Fenner / Seconded N. McHardy / Carried</i></p>
<p>10. Health and Safety (N. McHardy)</p>	<p><i>None</i></p>
<p>11. Property (A. van Schalkwyk)</p>	<ul style="list-style-type: none"> Room 25 improvements are complete Installation of the Room 28 staff toilet is complete Quote for exterior wall painting Rooms 5 and 6 needed - Dorothy Kiss & Go parking project - Rachael & Alistair <p><i>Moved A. van Schalkwyk / Seconded N. McHardy / Carried</i></p>
<p>12. Any Other Business (A.O.B)</p>	<p><i>None</i></p>
<p>13. Correspondence In/Out</p>	<p>Inward as per Board papers and circulated by email - See Google Drive</p> <p>Outward - See Google drive</p>
<p>14. Public Excluded Business (PEB)</p>	<p>Motion</p> <p>I move that we go into PEB at 5:56 pm to discuss issues to protect the privacy of natural persons.</p> <p>I also move that P. Rossiter be permitted to remain at this meeting due to her knowledge on these matters, after the public has been excluded.</p> <p>Out of meeting at 7:19pm</p>
<p>15. Next Meeting</p>	<p>Monday, 11 March 2024 5:00pm (not an official Board Meeting)</p>
<p>ACTIONS</p>	<ul style="list-style-type: none"> Dorothy to see if the caretakers could paint the two exterior walls of Rooms 5 and 6. If not we will contact Howick Painting for a quote. Rachel - is there anything we can do to create more car parks in the Kiss 'n Go?

Meeting closed at 7:22pm


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Presiding Member

11/04/24
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Date