



Your Parent Teacher Network (PTN)

We couldn't do what we do at Cockle Bay School without our amazing Exec PTN team and the "Friends of the PTN" - parents who generously volunteer their time and ideas. PTN meetings are held every six weeks on a Tuesday evening. Being part of the PTN is a great way to stay connected, meet other families, support events and fundraising, and make a positive impact on our school community. Everyone is welcome, and we always appreciate new ideas and fresh energy. Come along and see what it's all about.

Next PTN Meeting

Tuesday, 17 June at 7:30pm in the staffroom

PTN AGM

Tuesday, 22 July 2025, at 7:30pm. This will be held during our regular PTN meeting.

PTN Positions Vacant

We're looking for enthusiastic parents to join the PTN - no experience needed, just a positive attitude and a passion for supporting our school and community. It's a rewarding way to use your skills, learn new ones, and get involved in event planning, communication, and teamwork while making a real difference and having fun.

Executive Team Vacancies

Deputy/Co-Chairperson

Approx. 2 hours per week. This role involves working with the Chairperson to set meeting agendas, representing the PTN when required, and having an overview of PTN activities and financial decisions.

Secretary

Approximately 1 hour per week. This role includes compiling meeting agendas, taking minutes, maintaining policies and procedures, supporting communication, assisting with event coordination, and liaising with the Chairperson and school on risk management.

New Support Roles (Friends of the PTN) - No experience required!

Communications and Social Media Support

Approximately 1 hour per week. This role includes posting key messages from meetings on the PTN Facebook page, creating posts and fliers for events, and coordinating with the Kindo Support role.

Kindo Support

Approximately 1 hour per week. This role includes setting up and managing event listings on Kindo, running reports, and working closely with the Chairperson and Communications Support.

If you're interested in being part of something fun and rewarding, we'd love to hear from you. Get in touch with Anna Coates at csptn@cocklebay.school.nz to chat about any of the roles.

Applications close Friday, 18 July 2025. Come join the team and help make a difference at CBS.